How to get REGO accredited

Apply for REGO accreditation to get **paid for your REGOs**

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About this guide

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Use this guide to support you to apply for Renewable Energy Guarantee of Origin (REGO) accreditation from OFGEM. This is essential for enabling you to transfer your REGOs to energy suppliers, representing an additional stream of income to selling your renewable electricity.

This guide does not cover ROO-FIT or Feed-in Tariff accreditation.

Before you begin your REGO application

You will complete your application via the **Ofgem website**, not through Good Energy.

The application will ask for information about your generating system. Please use this guide to help you compile this beforehand. However, you don't need to complete the application all at once – you can save your progress and come back later.

Do you need more support?

We hope this guide will help you in completing the online application. As a reminder, you are responsible for making sure the information you provide is accurate and up to date.

If you have any further questions about using the online application, please email

ppa@goodenergy.co.uk

Setting up your Ofgem account

STEP 01
Set up a user account via the Ofgem website
From the homepage, select the Register tab and enter your contact details.

STEP 02
Ofgem will email you your log-in details
These are the details you will use to access your account.

STEP 03
Log in to your account and get started
Go to Accreditation and then Apply for a new accreditation

Already REGO accredited? Learn how to claim and transfer your certificates

Completing your REGO application

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1. Name of generating station

This normally refers to the address of the station. This should be the same as the name on your FIT application (if applicable).

2. Commissioning date of generating station

The date the installation was completed. This should be the same as the date on your FIT application (if applicable).

3. Total Installed Capacity in kW

If you're unsure what this is, contact your installer.

4. Declared Net Capacity (DNC)

This is not the same as your total installed capacity – please read the definition provided on the application page. Contact your installer if you're unsure what this is.

5. Country generation station is located

6. Address of generating station (may be different to your correspondence address).

7. OS Grid Reference

Use the link to the website provided by Ofgem to search using your generating station's postcode, or use Grid Reference Finder.

8. Scheme you are applying for

Select None of the Above as this application is for LEC and REGO accreditation.

9. Updating your details

Check your details and make any updates you need to, following the instructions from Ofgem.

10. Does the operator wish to apply for the Climate Change Levy?

Answer No, as you can no longer claim for this.

11. Does the operator wish to apply for the REGO scheme

Answer Yes.

12. Technology used

Select as appropriate.

13. Does your generating station use plant or apparatus that has been installed in compliance with Microgeneration Certification Scheme (MCS) criteria?

If ROO-FIT, answer No. If not ROO-FIT, answer Yes.

14. Please provide MCS installation certificate number

If applicable, enter your MCS number.

15. MCS file required

Upload your MCS certificate(s).

16. Make and model of generating equipment

E.g., if you use solar PV include the make and model of panels, number of panels and the power rating of each panel.

17. Metering 'Gross' output

18. Number of meters

Select the number of meters used to record your generation. Don't include export or import meters.

19. Meter details

Provide the meter make, model and serial number of your total generation meter. Ask the installer for details if you're unsure.

20. Schematic diagram

Upload a schematic of your generating station, or ask your installer to supply this if you don't have it.

21. Send

If you're happy that you've provided the correct information, submit your application.

What happens next?

After you submit your application, go to the Declaration tab. This will ask you to confirm the information you've provided is correct. Please read and understand the terms and conditions, which explain your obligations under the scheme. Select Agree Declarations once you've read through these.

Ofgem will contact you by email if they have questions about your application. You can respond to these within your Ofgem account, by going to the Accreditation tab and selecting Respond to queries from Ofgem'. Please check your account regularly for any new queries.

REGO accreditation can take a few weeks to process. Once this is complete, Ofgem will provide you with your REGO accreditation ID. Please keep a record of this and register your ID with Good Energy by completing our webform.

How to claim and transfer your REGOs

Now that you're REGO accredited, you can claim them for the electricity you generate each quarter, and get paid by transferring them to Good Energy. We use your REGOs as proof that we're buying renewable electricity from you for our customers.

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Submit your generation reads

Submit generation data monthly, quarterly or annually in order to claim REGO certificates.

1. Log in to your Ofgem account. Go to Output Data and select Submit Output Data.

2. Select your generating station name from the dropdown list.

3. Select a start and end date for the period you wish to submit generation data for.

4. Enter the generation volume for the period in Total quantity of electricity produced.

5. Select Submit. That's it – Ofgem can now transfer REGOs to your account.

Transfer your REGOs to Good Energy

Your REGO certificates will usually be issued straight away. Here's how to transfer them so we can pay you for them.

1. Log into your Ofgem account, go to Certificates and select REGOs

2. In the field Enter the unique ID of the organisation you are transferring certificates to, enter **Good Energy's ID: SUP0008681**

3. Select the specific certificates you want to transfer by completing the following fields:
- Generating station – select the name of the site
- Technology type – choose the relevant technology from the options shown.
- Issue date – input the date parameters for the period.

If you want to transfer all the REGOs in your account, change the Output Period Start Date to April of the previous year, and the Output Period End Date to the current month.

- Add your REGO ID in the Certificate No. Like field if you manage REGOs from multiple sites. Otherwise, leave this section blank

- Click Apply Filter

4. You should now see all your REGOs for the current compliance period. To transfer them, tick Select All and then select Submit transfer request.

5. Your REGOs should now have been sent to Good Energy.

Payment for REGOs

If we have your REGO accreditation ID, we will be able to pay you for REGOs each quarter, shortly after your export payment is made. Your REGOs will be paid at the rate agreed in the relevant payment schedule for the current payment period.

In order to be paid for your REGOs, you must have provided us with your REGO ID and ensured your REGOs are transferred to Good Energy using our Supplier ID before the contractual deadline of 15th May every year.

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